



# EARLY COLLEGE APPLICATION FORM

**FOR USE BY HIGH SCHOOL STUDENTS WHO INTEND TO ENROLL IN CCV'S  
EARLY COLLEGE PROGRAM FOR HIGH SCHOOL SENIORS**

**PRIORITY DEADLINE: JUNE 1 · FINAL DEADLINE: AUGUST 1**

**WE STRONGLY ENCOURAGE EARLY SUBMISSION. BE SURE TO REQUEST MATERIALS FROM YOUR HIGH SCHOOL  
PRIOR TO SUMMER BREAK.**

If you are a rising Vermont high school senior, CCV's Early College program allows you to spend your entire senior year at CCV earning college credits, finishing your high school diploma, and getting a jump on your college degree, tuition free! (Students are responsible for all textbook costs and applicable fees.) Students in this program enroll full-time at any of CCV's 12 academic centers.

Here's how to apply to the Early College program:

- If you have never attended CCV, apply for admission first (<https://apply.ccv.edu/highschool>). You do not need to complete this step if you are a current CCV dual enrollment student.
- Complete the free Accuplacer assessments at your nearest CCV location. Official SAT or ACT scores may be submitted for review instead. (<http://ccv.edu/assessments>)
- Complete this form and send it along with the following additional items to Kim Barbour, Admissions Specialist, CCV-Morrisville, 197 Harrel Street, Suite 2, Morrisville, VT 05661 by August 1. Please send all of the documents below in one envelope. Do not open transcripts before sending. Please include:
  - the Early College Assurance Form signed by your high school principal (see *page 3*),
  - the Early College Recommendation Form completed by a teacher or your school counselor (see *page 4*),
  - unopened official copies of all high school transcripts, and
  - an essay using the following prompt: Entering the Early College program at CCV involves withdrawing from your high school and taking a full-time schedule of college courses. In an essay of no more than two pages, explain how you know you are ready for this challenge and how you plan to be successful if accepted into the program. Please give specific examples.

*Additional steps may be required.*

MAIL THIS FORM ALONG WITH THE REQUIRED DOCUMENTS LISTED ABOVE TO:

**Kim Barbour, Admissions Specialist, CCV-Morrisville, 197 Harrel Street, Suite 2, Morrisville, VT 05661**

Questions? Contact Kim Barbour ([kim.barbour@ccv.edu](mailto:kim.barbour@ccv.edu), 802-888-1383)



# EARLY COLLEGE APPLICATION FORM

Name \_\_\_\_\_  
*First Middle Last*

CCV College ID Number (if issued) \_\_\_\_\_ Birth Date \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

CCV Location \_\_\_\_\_ High School \_\_\_\_\_

Are you eligible for free or reduced price lunch at your high school? (Not sure? Contact your HS counselor.)  Yes  No

Have you completed college coursework at any colleges outside the Vermont State Colleges (VSC) system? (CCV, Castleton University, Northern Vermont University, and Vermont Tech)?  Yes  No

Please list: \_\_\_\_\_

If you answered yes, please include unopened official college transcripts of your college coursework with your Early College application materials. Transcripts are not needed for courses taken within the VSC.

Which, if any, of the following assessments have you completed?  Accuplacer  SAT  ACT

Anticipated high school graduation \_\_\_\_\_ / \_\_\_\_\_  
*Month Year*

How did you hear about the Early College program at CCV?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

School Counselor Name \_\_\_\_\_

School Counselor Email Address \_\_\_\_\_

### SIGNATURE AGREEMENT AND AUTHORIZATION FOR RELEASE OF INFORMATION (REQUIRED)

In accordance with the Family Rights and Privacy Act of 1974, as amended, this form constitutes written consent from the student to disclose personally identifiable information from his/her education record to the high school listed above and the Vermont Student Assistance Corporation (VSAC).

By submitting this application form, I hereby grant permission to the Community College of Vermont's Early College program to include my data (including enrollment, attendance and performance) as part of any aggregate report necessary for the continued funding and success of the program. I also understand that information related to my enrollment, attendance and performance in my courses will be shared with the principal or designee at my high school. An official college transcript will be issued to my high school upon completion of courses for the purpose of awarding credit. This authorization will remain in effect while I am a student or participant in CCV's Early College program.

By submitting this application form, I understand that I am applying to CCV's Early College program. If accepted, I will be required to enroll as a full-time student for the fall and spring semester of my senior year of high school. There will be no charge for the cost of my tuition but I am responsible for textbook costs and all applicable fees associated with my enrollment.

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_



# EARLY COLLEGE ASSURANCE FORM

**Instructions for Prospective CCV Early College students:** Give this form to your high school principal to be filled out. Once completed, include it when sending all of your other Early College application materials. Questions? Contact Kim Barbour (kim.barbour@ccv.edu, 802-888-1383)

**PRIORITY DEADLINE: JUNE 1 · FINAL DEADLINE: AUGUST 1**

I, \_\_\_\_\_  
*High School Principal Name*  
from \_\_\_\_\_  
*High School Name*  
permit \_\_\_\_\_, \_\_\_\_\_  
*Student Name* *Date of Birth*  
to participate in the Community College of Vermont's Early College program for rising high school seniors.

**Is the student eligible for free or reduced price lunch at your high school?**  Yes  No  
**Number of credits awarded at your high school for successful completion of one, 3-credit course at CCV:** \_\_\_\_

Assuming passing grades in all courses in progress, what graduation requirements will this student need to complete in order to finish their high school diploma? Please list all requirements and the credit value for each requirement in the space below.

<i>Graduation requirement</i>	<i>Credits</i>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

**In permitting this student to participate in the Early College program (EC), the principal from this high school agrees to:**

1. Work with the student and the college to assure that courses registered by the EC student comply with his/her high school graduation requirements;
2. Ensure that the student is academically ready for the Early College program and that enrollment in the program is an element of the student's Personalized Learning Plan (PLP);
3. Review any changes that are made to the EC student's course selection to ensure that these changes also comply with his/her high school graduation requirements;
4. Base credits on performance and not solely on Carnegie units; provided, however, that unless the school district determines otherwise, a three-credit postsecondary course shall be presumed to equal no less than one-half of a Carnegie unit;
5. In the event that a student does not successfully complete the Early College program, re-engage the student in the Personalized Learning Plan process in order to determine the most effective pathway to graduation;
6. Provide college application guidance for the EC student using same principles as students enrolled at the high school;
7. Welcome the EC student to participate in any graduation procedures (e.g., walking across the graduation stage) with his/her former high school class and allow continued participation in extracurricular activities.

Principal Signature \_\_\_\_\_ Date \_\_\_\_\_



# EARLY COLLEGE RECOMMENDATION FORM

**Instructions for Prospective CCV Early College students:** This form is to be completed by a teacher or your school counselor (not a parent, guardian, or family member). Once completed, include it when sending all of your other Early College application materials.

Questions? Contact Kim Barbour (kim.barbour@ccv.edu, 802-888-1383)

**PRIORITY DEADLINE: JUNE 1 · FINAL DEADLINE: AUGUST 1**

**Educators:** Thank you in advance for completing this Early College Recommendation Form. If necessary, please use a separate page for your narrative responses. Upon completion, return it to the student in a sealed envelope or send it directly to Kim Barbour (kim.barbour@ccv.edu; CCV-Morrisville, 197 Harrel Street, Suite 2, Morrisville, VT 05661).

Student name: \_\_\_\_\_ High school: \_\_\_\_\_

Recommender name: \_\_\_\_\_ Title: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Briefly describe your relationship to the student:

How well do you know the student? \_\_\_\_\_ Very well \_\_\_\_\_ Somewhat \_\_\_\_\_ Slightly

Rate the student on the following:

	Poor	Below Average	Average	Above Average	Excellent
Academic Achievement					
Rigor of Schedule					
Intellectual Promise					
Quality of Writing					
Creative, Original Thought					
Problem Solving					
Quantitative Reasoning					
Productive Class Discussion					
Respect For Others					
Disciplined Work Habits					
Maturity					
Motivation					
Leadership					
Integrity					

	<b>Poor</b>	<b>Below Average</b>	<b>Average</b>	<b>Above Average</b>	<b>Excellent</b>
Reaction to Setbacks					
Self-confidence					
<b>Overall</b>					

Please write a short narrative assessing this student's readiness for full-time college coursework:

What do you expect will be this student's greatest challenges if accepted to the Early College program?

Is there anything else you'd like us to know about this candidate?

Signature: \_\_\_\_\_

Date: \_\_\_\_\_