

Amy Peters
96A Pitkin Street
Burlington, VT 05401

July 29, 2011

Jennifer Wheaton
Northeastern Family Institute
405 South Willard Street
Burlington, VT 05401

Dear Ms. Wheaton,

As a recent graduate of the Community College of Vermont's Human Services program, I am excited to apply for the **Residential Counselor** position at Northeastern Family Institute. I read about this opportunity in the Seven Days and immediately wanted to apply because I admire the continual delivery of human services and positive support that NFI provides to clients in order to help them gain self-sufficiency. I would be delighted to bring my ability to teach and communicate with diverse clientele to your organization.

I feel very comfortable communicating, motivating, and teaching people with a wide range of abilities and backgrounds. I began my career teaching skiing and snowboarding to both children and adults at a local resort. There, I supervised, organized, and evaluated group classes and individual lessons on a daily basis. I provided each student individual attention when relaying future recommendations and placement suggestions, and I balanced motivation and teaching during group lessons. I strengthened my communication and therapeutic skills during my internship at Spectrum Youth & Family Services where I provided clients with support and resources. As a result of conducting successful group meetings, I was able to watch a majority of the clients graduate from the program and start living independently.

I have enclosed a resume that further details my qualifications. I would welcome the chance to talk to you about this career opportunity in the near future and can be reached at (802) 888-8888. Thank you in advance for your consideration; I hope to hear from you soon.

Sincerely,

Amy Peters