

Mohamed Ali

34 Mason Drive, Franklin, VT 66666
(999) 000-2033

February 2, 2011

Ms. Sharon Stone
Human Resources Manager
Investigations, Inc.
12 Parkway Drive
Moosehead, CO 11111

Ms. Stone:

Thank you for posting the opening for an **Insurance Fraud Investigator Trainee** on CCV Connections. I am very excited to apply to such a prestigious and well-established independent investigation firm where I can bring my enhanced investigative and interviewing skills.

Throughout my undergraduate studies in the criminal justice program at the Community College of Vermont and my general work experience, I have strengthened the following skills I will bring to your organization:

- *Investigation Skills:* I learned about a variety of investigative techniques throughout a majority of my criminal justice courses including: Law Enforcement in America, Criminology, and Introduction to Intelligence Analysis.
- *Concise and Clean Writing:* Not only did I receive an A in both English Composition I and English Composition II, but I served as a Peer Tutor in the Learning Center this past semester where I helped students with their essays.
- *Independence:* As a member of a landscaping crew for the past three years, I have demonstrated my ability to work independently under strict orders and deadlines.

I look forward to the opportunity to interview for the Insurance Fraud Investigator Trainee position and will follow up with a phone call on Friday, February 14th to make sure my application materials were received. If there is any additional information you would please do not hesitate to contact me. Thank you very much for your time and consideration.

Sincerely,

Mohamed Ali
Enclosure: Resume