

For assistance with any step, contact your local CCV Academic Center

SEE WHICH COURSES YOU NEED

portal.ccv.edu

- > Web Services (top left)
- > Student Academic Planning
- > Program Evaluation

Look for Completed & Needed Courses

Program Summary: (In Progress)

	Required	Current Earned	Current Remaining	Anticipated Additional	Anticipated Remaining
Institutional Credits:	15.00	26.00	0.00	0.00	0.00
Institutional GPA:	2.000	2.662	Met		
Overall Credits:	60.00	47.00	13.00	0.00	13.00
Overall GPA:	2.000	2.662	Met		

Program Requirements:

1: NOTE: (Complete)

You must meet all of the following requirements and complete all required credits to complete this program. As noted above, you must also finish with a GPA greater than or equal to 2.0.

2: GENERAL EDUCATION: CORE COMPETENCIES (In progress)

Credits Earned: 3

Complete all 6 subrequirements:

A: 1st Semester Seminar (Not started)

Take INT-1050 or INT-1060

Course	Title	Needed	Term	Grade	Credits	Notes
1		1 course needed				

B: Tech Literacy (Not started)

Take one course (three credits) in Technological Literacy. See catalog for details.

Course	Title	Needed	Term	Grade	Credits	Notes
1		1 course needed				

C: Communication (Complete)

Take one course (three credits) in Communication. See catalog for details.

Course	Title	Needed	Term	Grade	Credits	Notes
1	COM-1030 Intercultural Com	Completed	V12FA	CR	3	

D: English Composition (Not started)

SEE WHICH COURSES ARE OFFERED

catalog.ccv.edu

> Courses

Click on a course title for details and current day/time options.

General Education Requirements

All associate degrees include completion of general education requirements which, together with program requirements, constitute a minimum of 60 credits. To make your program requirements also fulfill general education requirements, you may not use a single course to meet two general education requirements.

Core Competencies

Complete at least one course in each of the following:

- First semester seminar
- Technological Literacy
- Communication
- English Composition
- Mathematics
- Research & Writing Intensive

Areas of Inquiry

Complete at least one course in each of the following:

- Scientific Method
- Human Experience
- Human Behavior

Integrative Approaches

Complete at least one course in the following:

- Global Perspectives & Sustainability

Complete the following:

- Seminar in Educational Inquiry
- Quantitative Reasoning Assessment (Mean grade/letter assigned to quantitative reasoning)

Program Requirements

Courses are listed in the order in which we recommend you take them.

- ACC 1000 - Introduction to Business
- ACC 2001 - Financial Accounting
- BUS 2200 - Principles of Marketing or BUS 2400 - Small Business Marketing
- BUS 2000 - Principles of Management or BUS 2100 - Small Business Management
- ECO 2000 - Macroeconomics or ECO 2000 - Microeconomics
- BUS 2400 - Business Law
- Choose any 3 credit CE course above CE 100
- BUS 2740 - Business Analysis & Decision Making

Electives: 4 credits

Note(s)

*You may use a course to meet both a program requirement and a general education requirement. However, you may not use a single course to meet two general education requirements.

Minimum Total Credits in Degree: 60

OR

ccv.edu/schedule

> Course Planning by Program

View anticipated course offerings.

CORE PROGRAM REQUIREMENTS

Business

ACC 2001 - Financial Accounting
 BUS 1010 - Introduction to Business
 BUS 2000 - Principles of Management
 BUS 2200 - Principles of Marketing
 BUS 2400 - Small Business Marketing
 BUS 2400 - Business Law
 BUS 2740 - Business Analysis and Decision Making
 ECO 2000 - Macroeconomics

CCV Locations

Business	BRN	BRA	BUR	MID	MPL	BGR	REVI	OBL	RUT	SRR	SJA	STJ
ACC 2001 - Financial Accounting	VBEN	VBUR	VBUR	VBUR	VBUR	VBUR	VBUR	VBUR	VBUR	VBUR	VBUR	VBUR
BUS 1010 - Introduction to Business	VBEN	VBUR	VBUR	VBUR	VBUR	VBUR	VBUR	VBUR	VBUR	VBUR	VBUR	VBUR
BUS 2000 - Principles of Management	VBEN	VBUR	VBUR	VBUR	VBUR	VBUR	VBUR	VBUR	VBUR	VBUR	VBUR	VBUR
BUS 2200 - Principles of Marketing	VBEN	VBUR	VBUR	VBUR	VBUR	VBUR	VBUR	VBUR	VBUR	VBUR	VBUR	VBUR
BUS 2400 - Small Business Marketing	VBEN	VBUR	VBUR	VBUR	VBUR	VBUR	VBUR	VBUR	VBUR	VBUR	VBUR	VBUR
BUS 2400 - Business Law	VBEN	VBUR	VBUR	VBUR	VBUR	VBUR	VBUR	VBUR	VBUR	VBUR	VBUR	VBUR
BUS 2740 - Business Analysis and Decision Making	VBEN	VBUR	VBUR	VBUR	VBUR	VBUR	VBUR	VBUR	VBUR	VBUR	VBUR	VBUR
ECO 2000 - Macroeconomics	VBEN	VBUR	VBUR	VBUR	VBUR	VBUR	VBUR	VBUR	VBUR	VBUR	VBUR	VBUR

Data, time and faculty information for courses beyond the current registration period are not yet available. All courses are subject to change. Please check back often.

REGISTER & PAY FOR CLASSES

portal.ccv.edu

- > Self Service (top left)
- > Student Planning to register

Student Planning
Here you can search for courses, plan your terms, and schedule & register your course sections.

> Student Finance to Pay

Student Finance
Here you can view your latest statement and make a payment online.

1 SEE WHICH COURSES YOU NEED

- > portal.ccv.edu
- > After you log in, visit Web Services on the top left of the page.
- > Click on **Student Academic Planning**.
- > Click on **Program Evaluation**.
- > Select your program. If you are undeclared, you can choose a program to evaluate. Be sure to select a CCV program (starts with V) out of the list.

2 SEE WHICH COURSES ARE OFFERED

- > catalog.ccv.edu
- > Choose the appropriate Catalog Year from the drop-down menu.
- > Click on **Associate Degrees**.
- > Select your degree and scroll down to view your General Education and Program Requirement courses.
- > Look for courses with an asterisk (*) to see if any of your Program Requirements also fulfill General Education Requirements.
- > Click on the **courses** to check availability.

3 CHECK YEAR-LONG PLANNING

- > To see when and where courses will be offered throughout the year, use the Course Planning by Program to map out your degree.
- > Click on **Course Schedule** at the top left of the website.
- > Click on the year under **Course Planning by Program**.
- > Filter by Program Requirement or General Education Requirement and Semester/Year.
- > Plan future semesters based on course availability to ensure timely completion of your degree.

4 REGISTER FOR CLASSES

- > Visit Self Service on your Portal page.
- > Click on **Student Registration** and then **Register for Sections**.
- > Choose your course(s) using the Search for Courses... window in the upper right hand corner.
- > Click **Add Section to Schedule**, then Click **Add Section**.
- > Return to the **Planning Overview**.
- > Click on the course in your Schedule.
- > Click **Register**.
- > Need help? Contact your local CCV Academic Center for assistance.



5 PAY YOUR BILL

- > In Self Service, choose the **Student Finance** tile.
- > Click **Payments/Authorized Users** under Helpful Links to pay your bill.
- > Be sure to check the payment due dates to avoid being removed from your courses.
- > If you are paying with financial aid, go to the 'Financial Aid' tile in Self-Service to review your award information, apply for aid, or contact your local financial aid counselor.