

Become a CERTIFIED PUBLIC BOOKKEEPER



CCV's unique bookkeeping pathway allows you to earn the nationally recognized CPB license while working as a bookkeeper or pursuing your accounting degree.

In as few as 15 weeks you can earn 8 college credits and 4 certifications from the National Association of Certified Public Bookkeepers (NACPB) and immediately start working as a bookkeeper.

Set yourself apart with NACPB's Certified Public Bookkeeper license.

COMMUNITY
CCV COLLEGE
OF VERMONT

NACPB | National Association of
Certified Public Bookkeepers

HERE'S HOW IT WORKS:

Complete one semester at CCV (15 weeks)

Take the following classes:

- Financial Accounting
- Payroll Accounting
- Computerized Accounting

Become certified by the NACPB in:

- Bookkeeping
- Accounting
- QuickBooks
- Payroll

This step will give you a competitive edge in the bookkeeping profession. It will demonstrate your bookkeeping skills and validate your bookkeeping knowledge.

Then, advance your career by

- working as a full-time bookkeeper for two years, or
- continuing at CCV for an Associate in Accounting.

Choose whatever path works best for you. If you're already working in the bookkeeping field and want to continue, your work will count toward the licensure. If you prefer to take the academic path, you'll have already earned credits toward your accounting associate. Completing your degree will also count toward the licensure.



Become a Certified Public Bookkeeper

Now that you've completed the certifications, along with your degree or full-time bookkeeping work, all you have to do is apply for the license. Once you are approved, you can proudly put the letters "CPB" after your name and continue to advance your career.